



North Hills East Neighborhood Council

BOARD OF DIRECTORS MEETING

Monday – September 11, 2017 – 6:30 PM

Penny Lane Center - Rainbow Room, 15314 Rayen Street, North Hills, CA 91343

Free Parking available in Penny Lane parking lots across the street

Agendas are posted 72 hours before a Regular Meeting or 24 hours before a Special Meeting.

All meetings are open to the public.

Meetings may be recorded by sound or video as long as it is not disruptive.

OFFICERS OF THE BOARD

President, Italia Abundez – Vice President, Tony Wilkinson – Secretary, (vacant) – Treasurer, Perla Lagunas

MEMBERS OF THE BOARD OF DIRECTORS (INCLUDING OFFICERS)

Italia Abundez / Elvira Higuera Alvarado / Maricar Summer Bernardo / Susana Carmona / Karl Cruz / Punam Gohel / Perla Lagunas
Joaquin Macias / Severiana Pablo / Alberta Abundez Peralta / Bartolome Treviño / Tony Wilkinson / Antonio York - (13)

VACANCIES: Renter - (1), Youth (1)

ALTERNATES: (1) Jill Akahosi, (2) David Herman, (3) Wilfred Negrete, (4) [vacant]

Public Comment Limited To 2 Minutes Per Speaker

Unless Waived Or Additionally Restricted By The Presiding Officer Of The Board

**ALL AGENDA ITEMS EXCEPT PUBLIC COMMENT ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION
PLEASE NOTE THE CHAIRMAN OF THE MEETING MAY TAKE ITEMS OUT OF ORDER.**

PLEASE SUBMIT SPEAKER CARDS SO THAT WE MAY IDENTIFY YOUR INPUT.

YOU CAN MAKE A PUBLIC COMMENT WITHOUT FILLING OUT A SPEAKER CARD.

**THE TIMES FOR AGENDA ITEMS ARE A GUIDELINE. THE MEETING DOES NOT HAVE A SCHEDULED ENDING
TIME. PLEASE KEEP COMMENTS BRIEF TO HAVE A QUICK MEETING.**

- 6:30 1. Call To Order – Pledge of Allegiance – Welcome**
(Italia Abundez, President) (3m)
- 6:33 2. Roll call of the board.** The board has 15 seats. Thirteen are filled. The quorum for the board is 8.
Alternates may be seated for absent Board members and counted in the quorum. (2m)
- 6:35 3. Report from the Los Angeles Police Department:** Senior Lead Officer Charles Chacon, Basic Car
19A61 North Hills (cell: 818-634-0545, office: 818-838-9845, email: 35441@lapd.online) (10m)
- 6:45 4. Reports from other government officials: (12m)**
Council District 6 [south of Rayen Street] (Councilwoman **Nury Martinez**) / staff **Andres Sandoval** (818-771-0236, andres.x.sandoval@lacity.org)
Council District 7 [north of Rayen Street] (Councilwoman **Monica Rodriguez**) / staff **Christine Jerian** (818-485-0600, christine.jerian@lacity.org@lacity.org)
Los Angeles Mayor **Eric Garcetti** / staff **Brian Gavidia** (213-713-0960, brian.gavidia@lacity.org)
Los Angeles Unified School District, District 6 (Board Member **Kelly Gonez**) / staff **To Be Announced** (213-241-6388, _____@lausd.net)

Los Angeles County Supervisorial District 3 (Supervisor **Sheila Kuehl**, 213-974-1311) / staff

Benita Trujillo (818-901-3831, BTrujillo@bos.lacounty.gov).

Assembly District 46 (Assemblymember **Adrin Nazarian**) / staff **Angie Aramayo** (818-376-4246, Angie.Aramayo@asm.ca.gov)

State Senate District 18 (Senator **Bob Hertzberg**) / (Van Nuys District Office: 818-901-5588). Staff

Marco Santana (818-901-5588, Marco.Santana@sen.ca.gov).

California Congressional District 29 (Congressman **Tony Cardenas**) / Staff **Joseph Kenneth La Salle** (818-781-7407, Kenny.LaSalle@mail.house.gov)

6:57 5. **Public comment on non-agenda subjects.** *Please limit comments to two minutes per speaker.* Candidates for public office may speak during the public comment period. (8m)

7:05 6. **Consideration and possible action to appoint a candidate to the vacant Renter seat on the Board, to the vacant Youth seat on the Board, to the vacant Alternate position on the Board, and to any other seat that may be available.** (6m)

7:11 7. **Approve minutes of prior meetings.** (4m)

7:15 8. **Consideration and possible action to approve the Treasurer's financial reports as the official records of the Board, including Monthly Expenditure Reports for the 2016-2017 Fiscal Year and the automatically generated reports for July and August 2017.** (5m)

7:20 9. **Consideration and possible action regarding committees, and committee reports.** The Board may change its committees and its committee chairs to meet its needs. No committees are named in the current bylaws. The Board has a policy that all Board members and Alternates are automatically members of all committees, and that committees will be scheduled as joint meetings with the Board. People who are not on the Board are also welcome to serve on committees. (15m)

Beautification and Community Services: Severiana Pablo

Education: Summer Bernardo

Executive: Italia Abundez

Finance: Tony Wilkinson (Board Vice President, required by bylaws)

Land Use: Punam Gohel

Outreach: Italia Abundez (Perla Lagunas, Vice Chair)

Public Safety: Bart Treviño

Alcohol and Drugs subcommittee Albert Melena

Rules: Perla Lagunas

7:35 10. **Appointment of special representatives and alternates, including DWP, Homeless, Public Works, Animal Services, Aging and other representatives to citywide efforts.** These representatives do not need to be members of the Board. The positions do require occasional meetings downtown. At least one of the representatives of a particular type should read English because many information materials are not translated into Spanish. (7m)

7:40 11. **Consideration and possible action on the recommendation of the Public Safety Committee that the board allocate up to \$2,000 to support Fire Station #7 in purchasing a replacement Holmatro "Jaws of Life" to be used at LAFD Fire Station #7. This station serves North Hills, Panorama City and Arleta. A presentation may be given by Diane M. Hand on behalf of Fire Station #7.** (8m)

- 7:48 12. Discussion and possible action on the recommendation from the Public Safety Committee that the Board approve additional meeting locations for the Public Safety Committee. Additional locations within the council's geographic regions will hopefully increase public participation in these committee meetings. Public Safety is working to engage the community around Our Lady of Peace Church, and the community around Valley Korean Central Presbyterian Church at 15204 Plummer Street, which is near Sepulveda Middle School in Region 1. The Presbyterian Church has asked that the City sign a liability agreement for this use. This request is likely to be problematic. In response to the request to approve two specific locations for a single committee, the Board may also consider adopting a general policy statement regarding meeting locations. (7m)
- 7:55 13. Consideration and possible action on the recommendation of the Public Safety Committee that the Board allocate up to \$500.00 to support the North Hills Community Park "Family Fun Day" that takes place every Saturday from 10:00 am to 2:00 pm. Funds will go to purchase sports equipment and arts and crafts supplies to engage North Hills families and increase positive activities at the park. Supporting the Outreach Committee's current efforts at the park will allow for greater participation in positive activities and help to keep the park safe. The Outreach Committee has also recommended that the Board allocate funds (an additional \$500?), for these purposes in September and October. (5m)
- 8:00 14. Discussion and possible action on the recommendation of the Outreach Committee that the Board authorize up to \$300 per month for a larger storage space to handle game tables and outreach materials. This space would be rented on a month to month basis. If the council is able to rent a regular office location, this storage space might be reduced. (5m)
- 8:05 15. Discussion and possible action on the request of the Outreach Vice Chair to use the back packs that the council purchased for a CERT class at North Hills community park in conjunction with support for a local CERT program to be sponsored by Assembly Member Adrin Nazarian. The Outreach Committee is discussing this program with field deputy Angie Aramayo, and waiting for a date. (3m)
- 8:08 16. Discussion and possible action on the proposal of consultant Wendy Moore to hold website maintenance training sessions for Board members at a cost of \$100 per hour, not to exceed \$1,500, with classes to be scheduled by the Outreach Committee Chair and Vice Chair. (7m)
- 8:15 17. Discussion and possible action on the recommendation of the Education Committee that the Board allocate the \$1500 that the Neighborhood Council and its non-profit partners will receive from the 2016 Clean Streets Challenge grant to fund the North Hills East Second Annual Harvest Festival, and to approve the council's sponsorship of that event. The recommended location and time is the North Hills Community Park on Saturday, October 7, 2017 from 10:00 am until 2:00 pm. The funds will be used for food, DJ, and activities for the community. The Education Committee will be responsible for receiving event approval from the City Clerk's NC Funding section. (5m)
- 8:20 18. Comments by Board members and seated Alternates on matters within the jurisdiction of the Neighborhood Council. (5m)
- 8:25 19. **Adjournment.** (The times in this agenda are estimates. The meeting is not scheduled to adjourn at a particular time.)

LEGALLY REQUIRED OFFICIAL POSTING – PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME

*The North Hills East Neighborhood Council Agenda is posted for public review at the **Penny Lane Center, Rainbow Room Door, 15314 Rayen Street, North Hills, CA 91343**. It is also posted on the NHENC website: **northhillseast.org**. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: **<http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>**.*

In addition to the Penny Lane Rainbow Room, agendas MAY occasionally be posted at the following locations: Noble Elementary School, 8329 Noble Avenue, North Hills, CA 91343 (818-892-1151), El Redil, 15226 Parthenia Street, North Hills, CA 91343 (818-920-1908), North Hills United Methodist Church Mission, 15435 Rayen Street, North Hills, CA 91343 (818-892-1164).

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – *Please fill out “Speaker Card” and give it to the Secretary so that we can identify your input. You do not need to fill out a speaker card in order to make a public comment. You are welcome to make a brief comment on any item on the agenda at the time that it is heard. Comments on other matters that are within the Board’s jurisdiction will be heard during the General Public Comment period.*

THE AMERICANS WITH DISABILITIES ACT - *As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting any Board officer or by contacting the Board by email at **info@northhillseastnc.org**.*

RECONSIDERATION PROCESS - *Reconsideration of a vote by the Board may be called as a motion by a Board member that voted on the prevailing side of the decision.*

GRIEVANCE PROCESS - *If you believe that the Board is not following its own rules or any of the other rules by which it must operate, you may file a Grievance in writing with the Secretary. The Grievance will be placed on the agenda for the next Board meeting. If the Board cannot easily resolve the Grievance with you, it shall refer it to a Grievance Panel, as described in the Council's Bylaws. The report of the Grievance Panel will be considered at the following Board meeting. Board members may not file a Grievance.*

PUBLIC ACCESS OF RECORDS - *In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact the Board Secretary.*

NHENC BYLAWS - *The Bylaws of the North Hills East Neighborhood Council are available at **EmpowerLA.org/nhenc** and on the Council's website at **northhillseast.org**. For your convenience, the Bylaws are available during every meeting.*