



North Hills East Neighborhood Council

BOARD OF DIRECTORS MEETING

Monday – December 4 – 6:30 PM

Penny Lane Center - Rainbow Room, 15314 Rayen Street, North Hills, CA 91343

Free Parking available in Penny Lane parking lots across the street

Agendas are posted 72 hours before a Regular Meeting or 24 hours before a Special Meeting.

All meetings are open to the public.

Meetings may be recorded by sound or video as long as it is not disruptive.

OFFICERS OF THE BOARD

President (vacant) – Vice President, Tony Wilkinson – Secretary, (vacant) – Treasurer, Perla Lagunas

MEMBERS OF THE BOARD OF DIRECTORS (INCLUDING OFFICERS)

Elvira Higuera Alvarado / Maricar Summer Bernardo / Susana Carmona / Karl Cruz / Punam Gohel* / Perla Lagunas
Joaquin Macias* / Olvia Diaz / Severiana Pablo / Alberta Abundez Peralta / Bartolome Treviño / Tony Wilkinson / Antonio York - (13)

VACANCIES: At-Large (1), Youth (1)

ALTERNATES: (1) Jill Akahosi, (2) David Herman, (3) Wilfred Negrete, (4) [vacant]

Public Comment Limited To 2 Minutes Per Speaker

Unless Waived Or Additionally Restricted By The Presiding Officer Of The Board

ALL AGENDA ITEMS EXCEPT PUBLIC COMMENT ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION
PLEASE NOTE THE CHAIRMAN OF THE MEETING MAY TAKE ITEMS OUT OF ORDER.

PLEASE SUBMIT SPEAKER CARDS SO THAT WE MAY IDENTIFY YOUR INPUT.

YOU CAN MAKE A PUBLIC COMMENT WITHOUT FILLING OUT A SPEAKER CARD.

THE TIMES FOR AGENDA ITEMS ARE A GUIDELINE. THE MEETING DOES NOT HAVE A SCHEDULED ENDING
TIME. PLEASE KEEP COMMENTS BRIEF TO HAVE A QUICK MEETING.

- 6:30 1. Call To Order – Pledge of Allegiance – Welcome**
(Tony Wilkinson, Vice President) (3m)
- 6:33 2. Roll call of the board.** The board has 15 seats. Thirteen are filled. The quorum for the board is 8.
Alternates may be seated for absent Board members and counted in the quorum. (2m)
- 6:35 3. Report from the Los Angeles Police Department:** Senior Lead Officer Charles Chacon, Basic Car
19A61 North Hills (cell: 818-634-0545, office: 818-838-9845, email: 35441@lapd.online) (10m)
- 6:45 4. Reports from other government officials:** (12m)
Council District 6 [south of Rayen Street] (Councilwoman **Nury Martinez**) / staff **Andres Sandoval** (818-771-0236, andres.x.sandoval@lacity.org)
Council District 7 [north of Rayen Street] (Councilwoman **Monica Rodriguez**) / staff **Juan Solorio**
(818-485-0600, juan.solorio@lacity.org@lacity.org)
Los Angeles Mayor **Eric Garcetti** / staff **Brian Gavidia** (213-713-0960, brian.gavidia@lacity.org)
Los Angeles Unified School District, District 6 (Board Member **Kelly Gonez**) / staff **To Be Announced** (213-241-6388, _____@lausd.net)

LEGALLY REQUIRED OFFICIAL POSTING – PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME

Los Angeles County Supervisorial District 3 (Supervisor **Sheila Kuehl**, 213-974-1311) / staff

Benita Trujillo (818-901-3831, BTrujillo@bos.lacounty.gov).

Assembly District 46 (Assemblymember **Adrin Nazarian**) / staff **Angie Aramayo** (818-376-4246, Angie.Aramayo@asm.ca.gov)

State Senate District 18 (Senator **Bob Hertzberg**) / (Van Nuys District Office: 818-901-5588). Staff

Marco Santana (818-901-5588, Marco.Santana@sen.ca.gov).

California Congressional District 29 (Congressman **Tony Cardenas**) / Staff **Joseph Kenneth La Salle** (818-781-7407, Kenny.LaSalle@mail.house.gov)

- 6:57 5. Public comment on non-agenda subjects. *Please limit comments to two minutes per speaker.***
Candidates for public office may speak during the public comment period. (8m)
- 7:05 6. Consideration and possible action to appoint a candidate to the vacant At Large seat on the Board, to the vacant Youth seat on the Board, to the vacant Alternate position on the Board, and to any other seat that may be available. *Punam Gohel, who holds the Senior Citizen seat, and *Joaquin Macias, who holds the Homeowner seat, have each missed four or more meetings in the last calendar year. This means that they no longer meet Board Member requirements, their seats are vacant, and these seats must be filled by appointment (bylaws Article V, Section 7 and Section 6).** If only one candidate applies for the vacancy at this meeting, the Board can choose to appoint that candidate at this meeting. If more than one candidate applies for a vacant seat, the Board will act to fill that vacancy at the following meeting (which will be held on January 6). (9m)
- 7:13 7. Appoint a new President of the Board. (The position is vacant because of a resignation.)** Optionally, make new appointments to other officer positions that may be affected by the appointment of a new President. (7m)
- 7:20 8. Approve minutes of prior meetings. (4m)**
- 7:24 9. Consideration and possible action to approve the Treasurer's financial reports as the official records of the Board, including Monthly Expenditure Reports for the 2016-2017 Fiscal Year and the automatically generated reports since July 2017. (4m)**
- 7:28 10. Consideration and possible action regarding committees, and committee reports.** The Board may change its committees and its committee chairs to meet its needs. No committees are named in the current bylaws. The Board has a policy that all Board members and Alternates are automatically members of all committees, and that committees will be scheduled as joint meetings with the Board. People who are not on the Board are also welcome to serve on committees. (12m)
- Beautification and Community Services:** Severiana Pablo
Education: Summer Bernardo
Executive: Italia Abundez
Finance: Tony Wilkinson (Board Vice President, required by bylaws)
Land Use: Punam Gohel*
Outreach: Perla Lagunas
Public Safety: Bart Treviño
Alcohol and Drugs subcommittee Albert Melena
Rules: Perla Lagunas
- 7:40 11. Appointment of special representatives and alternates, including DWP, Homeless, Public Works, Animal Services, Aging and other representatives to citywide efforts.** These representatives do not need to be members of the Board. The positions do require occasional

meetings downtown. At least one of the representatives of a particular type should read English because many information materials are not translated into Spanish. (5m)

- 7:45 12. Reaffirm Neighborhood Purposes Grant of \$500 for the Southern California Preparedness Foundation for the purpose of the annual Valley Disaster Preparedness Fair (Funding Case number 17321).** This NPG was approved in the past Fiscal Year but the funds were not disbursed. A new Board vote is required to authorize the use of funds from the current Fiscal Year. The event occurs each year. (3m)
- 7:48 13. Discussion and possible action on the recommendation of the Outreach Committee that the Board authorize up to \$500 for supplies, light food and refreshments for the Family Fun Days at North Hills Community Park in the months of December and January.** These events, typically held at mid-day on Saturdays, are part of the effort to take back this park for families by providing activities for children and families. (3m)
- 7:51 14. Discussion and possible action on the recommendation of the Outreach Committee that the Board authorize up to \$300 for supplies, light food and refreshments for the Holiday Family event at North Hills Community Park is being conducted in partnership with Council District 6 and other community organizations. This amount will supplement the \$1,500 in city grant funding that the Board already allocated for this event.** (3m)
- 7:54 15. Discussion and possible action on the recommendation of the Chair of the Outreach Committee that the Board allocated up to \$2,500 to translate the council's bylaws into Spanish.** The council has one estimate for this work, and will seek additional estimates before making the expenditure. (3m)
- 7:57 16. Discussion and possible action on the recommendation of the Vice President and Finance Chair that the Board adopt a resolution that asks the City to fund translation of Neighborhood Council bylaws for a language that is spoken at home by 25 percent of the families in the area.** In the Panorama City and North Hills East area, 39 percent of the households speak Spanish at home according to the 2014 First 5 LA Community Survey. (3m)
- 8:00 17. Recommendation and possible action on the recommendation from the Public Safety committee for the board to discuss writing a safety nuisance letter to support a community recommendation to demolish a vacant building at 9344 Sepulveda Blvd. This building had been vacant for 20 years and has been a public nuisance, due to the fact that there has been fires, vagrancy and drug usage in this building.** (7m)
- 8:07 18. Presentation and recommendation from the Public Safety Committee that the Board support a conditions motion letter to the City of Los Angeles in support of reinstating Alcohol- Specific Conditions with alcohol vendors.** With this agenda item we will hear from Veronica De Lara with Pueblo Y Salud. (7m)
- 8:14 19. Discussion and possible action on the recommendation from the Public Safety Committee that the Board support the STAND motion, and vote to file a Community Impact Statement in support of a 2,500-foot setback of active oil wells from residences and other sensitive areas.** With this motion we will hear from Leah Garland with the Food & Water watch organization. (7m)
- 8:21 20. Comments by Board members and seated Alternates on matters within the jurisdiction of the Neighborhood Council.** (9m)

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8:30 21. Adjournment. (The times in this agenda are estimates. The meeting is not scheduled to adjourn at a particular time.)

*The North Hills East Neighborhood Council Agenda is posted for public review at the **Penny Lane Center, Rainbow Room Door, 15314 Rayen Street, North Hills, CA 91343**. It is also posted on the NHENC website: **northhillseast.org**. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: **<http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>**.*

In addition to the Penny Lane Rainbow Room, agendas MAY occasionally be posted at the following locations: Noble Elementary School, 8329 Noble Avenue, North Hills, CA 913439 (818-892-1151), El Redil, 15226 Parthenia Street, North Hills, CA 91343 (818-920-1908), North Hills United Methodist Church Mission, 15435 Rayen Street, North Hills, CA 91343 (818-892-1164).

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Please fill out “Speaker Card” and give it to the Secretary so that we can identify your input. You do not need to fill out a speaker card in order to make a public comment. You are welcome to make a brief comment on any item on the agenda at the time that it is heard. Comments on other matters that are within the Board’s jurisdiction will be heard during the General Public Comment period.

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting any Board officer or by contacting the Board by email at **info@northhillseastnc.org**.

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a motion by a Board member that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - If you believe that the Board is not following its own rules or any of the other rules by which it must operate, you may file a Grievance in writing with the Secretary. The Grievance will be placed on the agenda for the next Board meeting. If the Board cannot easily resolve the Grievance with you, it shall refer it to a Grievance Panel, as described in the Council's Bylaws. The report of the Grievance Panel will be considered at the following Board meeting. Board members may not file a Grievance.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact the Board Secretary.

NHENC BYLAWS - The Bylaws of the North Hills East Neighborhood Council are available at **EmpowerLA.org/nhenc** and on the Council's website at **northhillseast.org**. For your convenience, the Bylaws are available during every meeting.