



North Hills East Neighborhood Council

BOARD OF DIRECTORS MEETING

Monday – April 2, 2018 – 6:30 PM

Penny Lane Center - Rainbow Room, 15314 Rayen Street, North Hills, CA 91343

Free Parking available in Penny Lane parking lots across the street

Agendas are posted 72 hours before a Regular Meeting or 24 hours before a Special Meeting.

All meetings are open to the public.

Meetings may be recorded by sound or video as long as it is not disruptive.

OFFICERS OF THE BOARD

President, Tony Wilkinson – Vice President, Karl Cruz – Secretary, (vacant) – Treasurer, Perla Lagunas

MEMBERS OF THE BOARD OF DIRECTORS (INCLUDING OFFICERS)

Italia Abundez* / Elvira Higuera Alvarado* / Susana Carmona / Punam Gohel / Brisa Lagunas / Perla Lagunas / Margarita Lopez*
Severiana Pablo / Alberta Abundez Peralta / Bartolome Treviño / Tony Wilkinson / Antonio York - (12)

VACANCIES: Organization (1), Renter (1), Region 4 (1) Renter (1),

ALTERNATES: (1) Jill Akahosi, (2) Olvia Diaz, (3) Evelyn Mendoza* (4) Esther Vega*

Public Comment Limited To 2 Minutes Per Speaker

Unless Waived Or Additionally Restricted By The Presiding Officer Of The Board

ALL AGENDA ITEMS EXCEPT PUBLIC COMMENT ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION
PLEASE NOTE THE CHAIRMAN OF THE MEETING MAY TAKE ITEMS OUT OF ORDER.

PLEASE SUBMIT SPEAKER CARDS SO THAT WE MAY IDENTIFY YOUR INPUT.

YOU CAN MAKE A PUBLIC COMMENT WITHOUT FILLING OUT A SPEAKER CARD.

THE TIMES FOR AGENDA ITEMS ARE A GUIDELINE. THE MEETING DOES NOT HAVE A SCHEDULED ENDING
TIME. PLEASE KEEP COMMENTS BRIEF TO HAVE A QUICK MEETING.

- 6:30 1. Call To Order – Pledge of Allegiance – Welcome**
(Tony Wilkinson, President) (3m)
- 6:33 2. Roll call of the board.** The board has 15 seats. Fourteen are filled. The quorum for the board is 8.
Alternates may be seated for absent Board members and counted in the quorum. (2m)
- 6:35 3. Report from the Los Angeles Police Department:** Senior Lead Officer Charles Chacon, Basic Car
19A61 North Hills (cell: 818-634-0545, office: 818-838-9845, email: 35441@lapd.online) (10m)
- 6:45 4. Reports from other government officials: (12m)**
Council District 6 [south of Rayen Street] (Councilwoman **Nury Martinez**) / staff **Andres Sandoval** (818-771-0236, andres.x.sandoval@lacity.org)
Council District 7 [north of Rayen Street] (Councilwoman **Monica Rodriguez**) / staff **Juan Solorio**
(818-485-0600, juan.solorio@lacity.org@lacity.org)
Los Angeles Mayor **Eric Garcetti** / staff **Brian Gavidia** (213-713-0960, brian.gavidia@lacity.org)
Los Angeles Unified School District, District 6 (Board Member **Kelly Gonez**) / staff **To Be Announced** (213-241-6388, _____@lausd.net)

Los Angeles County Supervisorial District 3 (Supervisor **Sheila Kuehl**, 213-974-1311) / staff

Benita Trujillo (818-901-3831, BTrujillo@bos.lacounty.gov).

Assembly District 46 (Assemblymember **Adrin Nazarian**) / staff **Angie Aramayo** (818-376-4246, Angie.Aramayo@asm.ca.gov)

State Senate District 18 (Senator **Bob Hertzberg**) / (Van Nuys District Office: 818-901-5588). Staff

Marco Santana (818-901-5588, Marco.Santana@sen.ca.gov).

California Congressional District 29 (Congressman **Tony Cardenas**) / Staff **Jaqueline Serrano** (818-221-3718, Jaqueline.Serrano@mail.house.gov)

6:57 5. Public comment on non-agenda subjects. Please limit comments to two minutes per speaker. Candidates for public office may speak during the public comment period. (8m)

7:05 6. Consideration and possible action to appoint a candidate to the vacant Organization seat, Renter seat, and Region 4 seat on the Board, and to any other seat that may be available.

Appointments from the March 5 Board meeting: Five Board members accumulated 4 or more absences in the last year. This meant that they no longer meet Board Member requirements, and their seats were vacant. As required by the bylaws (Article V, Section 7 and Section 6), those seats were filled by appointment at the last Board meeting on March 5. Five people applied for the vacant seats at the March 5 meeting. There was one application for each vacant seat. A representative of the Department of Neighborhood Empowerment expressed the opinion that applicants should have applied in advance and should have been named on the agenda, and that filling the vacancies should be deferred to the next meeting. The Chair and one other Board member noted that the bylaws only require that "the matter" (which the council interprets as meaning "the vacancy") should be placed on the next agenda. The Board seated five people to the vacant seats, despite the objection. However, the Board did not count votes from any of those five newly seated Board Members and Alternates, pending a possible review of the issue by the City Attorney. If the Council has not received a written objection to its action from the City by the time of this meeting, it will continue with the newly-appointed people acting in their full capacity. **It the Council has received a written objection to its appointment actions of March 5 from the City Attorney, it will consider an action to re-affirm its five appointments at this meeting.** (10m)

(1) Although she had been removed by absences, **Elvira Higuera Alvarado** appeared and requested her old Region 1 seat, and the Board appointed her to that seat.

(2) **Margarita Lopez** applied for the vacant Homeowner seat. The Board appointed her to that seat.

(3) **Italia Abundez** applied for the vacant At Large seat. The Board appointed her to that seat.

(4) **Evelyn Mendoza** applied for a vacant Alternate position. She was appointed Alternate 2.

(5) **Esther Vega** applied for a vacant Alternate position. She was appointed Alternate 3.

7:15 7. Consideration and possible action to appoint a member of the Board as Secretary. (5m)

7:20 8. Approve minutes of prior meetings. (4m)

7:24 9. Consideration and possible action to approve the Treasurer's financial reports as the official records of the Board, including Monthly Expenditure Reports for the 2016-2017 Fiscal Year and the automatically generated reports since July 2017. (4m)

7:28 10. Consideration and possible action regarding committees, and committee reports. The Board may change its committees and its committee chairs to meet its needs. No committees are named in the current bylaws. The Board has a policy that all Board members and Alternates are automatically

members of all committees, and that committees will be scheduled as joint meetings with the Board. People who are not on the Board are also welcome to serve on committees. (4m)

Beautification and Community Services: Severiana Pablo

Education: [vacant]

Executive: Tony Wilkinson

Finance: Italia Abundez (Board Vice President, required by bylaws)

Land Use: Punam Gohel

Outreach: Perla Lagunas

Public Safety: Bart Treviño

Rules: Perla Lagunas

- 7:32 11. **Appointment of special representatives and alternates, including DWP, Homeless, Public Works, Animal Services, Aging and other representatives to citywide efforts.** These representatives do not need to be members of the Board. The positions do require occasional meetings downtown. At least one of the representatives of a particular type should read English because many information materials are not translated into Spanish. (3m)
- 7:35 12. **Consideration and possible action on a proposed condominium development project on a 3.13-acre site at 15508 West Plummer Street and 9433 North Sepulveda Boulevard. The project seeks a general plan amendment, zone changes, a building line removal, a site plan review, and vesting of tentative tract map 73939. The planning case numbers are CPC-2015-4184-GPA-ZC-BL-SPR, VTT-73937, and ENV-2015-4183-MND.** This is a modification of a plan that the Neighborhood Council supported on August 15, 2016. On December 5, 2016, the Neighborhood Council ALSO supported the alternative of a small lot subdivision on the Plummer Street parcel and an apartment building on the Sepulveda Boulevard parcel. The current proposal is a redesign of the original condominium project at the request of Council District 7. The new design increases setbacks from adjacent homes, removes some rooftop patios, changes sightlines, provides additional vegetation, and enhances the exterior appearance of the buildings. (20m)
- 7:55 13. **Consideration and possible action on the recommendation of the Land Use Committee to support a school project at the Valor Academy High School campus at 9334, 9342, 9346, 9356, and 9400 N. Lemona Avenue, which is currently under construction following the approval of a conditional use permit (CUP) granted by the City Planning Commission on September 22, 2016 in Case No. CPC 2016-1387-CU-SPR.** The public charter high school was approved on the 2.3-acre RA-1 zoned site for a maximum enrollment of 500 students, with 35,685 square feet of total development including demolition of the existing single-family dwellings and duplex, construction of a single-story 9,280 square-foot multipurpose/administrative building along the northern portion of the property and a two-story, 26,405 square-foot classroom building, an outdoor play area, and a 64-space parking lot. (5m)
- 8:00 14. **Consideration and possible action on the recommendation of the Land Use Committee to support a Community Impact Statement of the proposed ordinance to provide a 2500 foot separation between producing oil wells and residences (Council File 17-0447).** (10m)
- 8:10 15. **Discussion and possible on the request of the Outreach Committee to approve up to \$2,000 in outreach funds for the purchase of imprinted advertising specialties, including material for young people (such as pens, pencils, beach balls, sunglasses) for use at park events.** (10m)
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- 8:20 16. **Discussion and possible action on the request of the Outreach Committee to approve up to \$550 for shirts, name badges and business cards to identify Board members and Alternates at**

public events (6m)

8:26 17. Comments by Board members and seated Alternates on matters within the jurisdiction of the Neighborhood Council. (4m)

8:30 18. Adjournment. (The times in this agenda are estimates. The meeting is not scheduled to adjourn at a particular time.)

*The North Hills East Neighborhood Council Agenda is posted for public review at the **Penny Lane Center, Rainbow Room Door, 15314 Rayen Street, North Hills, CA 91343**. It is also posted on the NHENC website: **northhillseast.org**. This council uses the city's ENS mailing list as its agenda email list. You may sign up for the ENS agenda system at: **<http://lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>**.*

In addition to the Penny Lane Rainbow Room, agendas MAY occasionally be posted at the following locations: Noble Elementary School, 8329 Noble Avenue, North Hills, CA 913439 (818-892-1151), El Redil, 15226 Parthenia Street, North Hills, CA 91343 (818-920-1908), North Hills United Methodist Church Mission, 15435 Rayen Street, North Hills, CA 91343 (818-892-1164).

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – Please fill out “Speaker Card” and give it to the Secretary so that we can identify your input. You do not need to fill out a speaker card in order to make a public comment. You are welcome to make a brief comment on any item on the agenda at the time that it is heard. Comments on other matters that are within the Board’s jurisdiction will be heard during the General Public Comment period.

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting any Board officer or by contacting the Board by email at **info@northhillseastnc.org**.

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a motion by a Board member that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - If you believe that the Board is not following its own rules or any of the other rules by which it must operate, you may file a Grievance in writing with the Secretary. The Grievance will be placed on the agenda for the next Board meeting. If the Board cannot easily resolve the Grievance with you, it shall refer it to a Grievance Panel, as described in the Council's Bylaws. The report of the Grievance Panel will be considered at the following Board meeting. Board members may not file a Grievance.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact the Board Secretary.

NHENC BYLAWS - The Bylaws of the North Hills East Neighborhood Council are available at **EmpowerLA.org/nhenc** and on the Council's website at **northhillseast.org**. For your convenience, the Bylaws are available during every meeting.